

RISK ASSESSMENT

Company: J R Centrepieces Ltd
 Prepared by: Rachel Barron
 Date: 20/08/21 (Updated)

Hazards	Possible Affects / Harm	Pre Control Risk Rating			Required Controls	Post Control Risk Rating		
		High	Medium	Low		High	Medium	Low
Manual Handling	Strains, sprains and crushing injuries		Med		Use of mechanical aids (trolleys) for heavy items e.g. bass bins. Lifting forms small part of activity. Check route prior to movement. Moves carried out by physically fit operatives.			Low
Electricity for Up lighting (NOT APPLICABLE TO CENTREPIECES OR Battery powered uplighters)	Shock, burns		Med		Annual PAT test. (Not applicable for battery powered centrepieces) Visual inspection prior to use. Monthly thorough inspection at workshop. Any frayed or exposed cables replaced. Faulty items professionally repaired. No overloading of sockets.			Low
Slips and trips	Injuries such as fractures and concussions.		Med		Good house keeping. Avoid pedestrian walkways.			Low
Smashed Glass	Serious injury caused by smashed glass		Med		Trained operative handling centrepieces Dust pan and brush on hand in case of breakages Storage containers provided for smashed glass			Low
Third party interface	Possible injury to guests and staff at venues.		Med		Set up away from pedestrian routes where practicable.			Low
Fire	Burns, smoke inhalation and fatalities		Med		Operatives to familiarise themselves with venue procedures. Assist venue as required with safety announcements etc.			Low