

RISK ASSESSMENT

Company: J R Centrepieces
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Hazards	Possible Affects / Harm	Pre Control Risk Rating			Required Controls	Post Control Risk Rating		
		High	Medium	Low		High	Medium	Low
Manual Handling	Strains, sprains and crushing injuries		Med		Use of mechanical aids (trolleys) for heavy items e.g. bass bins.			Low
					Lifting forms small part of activity.			
					Check route prior to movement.			
					Moves carried out by physically fit operatives.			
Electricity for Up lighting and Photo pod NOT APPLICABLE TO CENTREPIECES	Shock, burns		Med		Annual PAT test. (Not applicable for battery powered centrepieces)			Low
					Visual inspection prior to use.			
					Monthly thorough inspection at workshop.			
					Any frayed or exposed cables replaced.			
					Faulty items professionally repaired.			
No overloading of sockets.								
Slips and trips	Injuries such as fractures and concussions.		Med		Good house keeping.			Low
					Avoid pedestrian walkways.			
Smashed Glass	Serious injury caused by smashed glass		Med		Trained operative handling centrepieces			Low
					Dust pan and brush on hand in case of breakages			
					Storage containers provided for smashed glass			
Third party interface	Possible injury to guests and staff at venues.		Med		Set up away from pedestrian routes where practicable.			Low
Fire	Burns, smoke inhalation and fatalities		Med		Operatives to familiarise themselves with venue procedures. Assist venue as required with safety announcements etc.			Low